

DRINKING WATER & WASTEWATER PROFESSIONALS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/1/2017

BOARD MEMBERS PRESENT: Dr. Joan M Cloonan - Chair
John R Lee
Brad D Andersen
Michael W Shepherd
Bryan A Lacy
Barry N Burnell

BOARD MEMBERS ABSENT: Daniel J Messier

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Marcie Rightnowar, Appeals Hearing Coordinator
Maurie Ellsworth, General Counsel
Landon Brown, Naylor and Hales
Kellie LaBonte, Technical Records Specialist

OTHERS PRESENT: LaDonne Harris, AWWA
Shelley Roberts, IRWA

The meeting was called to order at 8:35 AM MST by Dr. Joan M Cloonan.

Mr. Andersen made a motion to adopt the agenda as presented. It was seconded by Mr. Shepherd. Motion carried.

APPROVAL OF MINUTES

Mr. Shepherd made a motion to approve the minutes of 11/2/2016. It was seconded by Mr. Lacy. Motion carried.

LEGISLATIVE REPORT

Ms. Cory reminded the Board that any new proposed law changes are due to the Governor's Office by August 1; and any proposed rule changes are due the third week in August for the 2018 Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$393,515.00 as of 12/31/2016.

DISCIPLINE

Ms. Rightnowar presented a Stipulation and Consent Order in case WWP-2016-3. Mr. Lacy made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Lee. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

TO DO LIST

To Do List – The Board reviewed the to-do list and no action was taken.

SUBCOMMITTEE UPDATE

Shelley Roberts updated the Board regarding the progress of developing an apprenticeship program. She said that a survey is being developed that will be sent out to multiple interested parties. The feedback obtained will then be used to help further the development of this program. Discussion was held and the Board questioned if a law or rule change might need to take place. Ms. Roberts said there is a possibility. This will be discussed at the next Board meeting as more information should be available at that time.

Ms. Cory reviewed the law that allows for military experience to be considered as relevant experience and noted that this information may be helpful as the apprenticeship program is developed.

EXAM PROCESS

Ms. LaBonte updated the Board regarding the exam process. The first order of exams under the new process was placed the end of January. Official exam letters will be mailed to all approved candidates when the Association of Boards of Certification (ABC) sends the lists to the testing centers, which will be approximately two weeks from the date of the order being placed.

Mr. Lacy thanked the Bureau and Board Specialist for the time and effort spent in restructuring and implementing the new exam process.

NEXT MEETING is scheduled for May 3, 2017 at 8:30 AM.

ABC ANNUAL CONFERENCE UPDATE

Mr. Shepherd informed the Board that new training manuals are out. He also told the Board the new standardized exams will be available soon. Ms. LaBonte stated that this conference was very informative and applicable to various licensure components. Dr. Cloonan stated that annual attendance at the conference and representing the Board is a good idea.

Mr. Burnell made a motion to add an annual "to do" for the Board Specialist and two Board members to attend the annual ABC conference. It was seconded by Mr. Shepherd. Motion carried.

ABC MEMBERSHIP DUES

Mr. Burnell made a motion to pay the membership dues of \$1800.00. It was seconded by Mr. Andersen. Motion carried.

DISCUSSION OF RESPONSIBLE CHARGE

Mr. Burnell stated that during application review at the last meeting, discussion was held regarding responsible charge operators and the affidavits being submitted. The Board consulted with Mr. Ellsworth during that discussion. Some affidavits received were crediting responsible charge operators for 24 hours a day, 7 days a week. Other affidavits for responsible charge time included pay slips documenting actual operating time as responsible charge. The Board relies on affidavits from the supervisor to document responsible charge time. It appears to the Board that some operators are preparing the affidavits for their supervisor to sign and that there is a question over the content of the affidavit. The conclusion by the Board is that the affidavits for responsible charge time may need additional documentation and that the Board may hold applications while seeking the additional responsible charge documentation.

Mr. Ellsworth suggested that the calculation of responsible charge time may be elaborated on with a possible rule change or an example on the website under frequently asked questions or instructions.

Mr. Burnell made a motion for the Board to gather additional information on this topic when it reviewed applications at this meeting tracking the number of requests sent back to the supervisor and other relevant information. It was seconded by Mr. Lacy. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from the City of East Hope. The Board directed Ms. LaBonte to reply to the email indicating what license the individual may be eligible for based on the requirements outlined in the Board's rules.

The Board reviewed correspondence from a licensee requesting an extension to obtain CEUs. Upon review, it was found that the licensee had already renewed the license before the licensee's expiration date. No action was taken.

The Board reviewed correspondence from an individual inquiring about obtaining licensure in the State of Idaho by way of Professional Operator certification received via ABC. The Board directed Ms. LaBonte to send a letter to the individual and to ABC noting that this is not a possibility as this would require changes to statute and rule.

The Board reviewed correspondence from an applicant requesting an extension due to the changes in examination process. The Board stated that any applicant who: 1) had been approved for examination before 1/25/2017; 2) whose approval expiration fell in the months of January 2017 or February 2017; and 3) IBOL has an application or re-examination application on file; will receive an additional 60 days to take and pass the examination (the approval expiration date will be 4/1/2017).

The Board reviewed correspondence from Mr. Alexander and directed Ms. LaBonte to reply to the various questions regarding licensure.

EXECUTIVE SESSION

Mr. Burnell made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Shepherd. The vote was: Dr. Cloonan, aye; Mr. Lee, aye; Mr. Andersen, aye; Mr. Shepherd, aye; Mr. Burnell, aye; and Mr. Lacy, aye. Motion carried.

Mr. Lacy made a motion to come out of executive session. It was seconded by Mr. Shepherd. The vote was: Dr. Cloonan, aye; Mr. Lee, aye; Mr. Andersen, aye; Mr. Shepherd, aye; Mr. Burnell, aye; and Mr. Lacy, aye. Motion carried.

APPLICATIONS

The Board reviewed 125 applications. Mr. Lacy made a motion to approve 29 applications for licensure; to approve 71 applications for exam; to deny 8 applications; and to hold 17 applications pending more information. It was seconded by Mr. Lee. Motion carried.

Approved for Licensure

ALFORD MONROE ALLEN	WWT2-21585
BIDDLE IAN JOSEPH	DWT3-21488
CAMPBELL ERIK	BAT-21555
DAVY JEREMY LEE	DWD1-21598
DAVY JEREMY LEE	DWT1-21599
ELUMBAUGH BRETT ALLEN	WWC1-21614
ELUMBAUGH BRETT ALLEN	WWT1-21615
GEARHART CLINT MARSHALL	WWT1-21579
KETTERLING RYAN	WWT1-21578
KIEFFER KRISTON AARON	DWD1-21691
KIMBALL RICHARD HAROLD	DWD1-21623
KIMBALL RICHARD HAROLD	WWC1-21621
KING CLINTON E	DWT1-21565
KUCHENSKI IAN CHRISTOPH	DWD1-21471
LAVASSE DARYL W	WWT1-20940
MEYERS KEVIN LEIGH	WWC1-21622
MOLINA BENITO NEVAREZ	DWD1-21569
MORRIS BRIAN GLEN	WWC1-21591
MUDROVICH DANIEL A	WWC1-21594
MUDROVICH DANIEL A	DWD3-21592
MUDROVICH DANIEL A	DWT1-21593
OTT TIMOTHY MICHAEL	DWD1-21695
PARADIS MONTY L	DWD1-21577
PINTAR SLOAN L	DWD1-21697
RUIZ ANDREW J	DWT1-21670
STEIGER SCOTT	WWC1-21677
WALKOSKI KYLLE ROBERT	WWT1-21587
WIEGAND CHELSEA RAE	WWT1-21693
WIEGAND CHELSEA RAE	WWC1-21692

Approved for Exam

ABEGGLEN TREVER	DWD1
ABERCROMBIE ANDREW	WWC1
ARCHULETA JASON ANTHONY	WWC1
ARTE BRENT J	WWC1
BABCOCK DAVID	WWC3
BALIS MARVIN COLE	DWD4
BAUER RICHARD WAYNE	WWC2
BEVERAGE CHAD ALLEN	WWT3
BLACKNER RUSTY KENT	WWT3
BONNER EMMETT LEE	DWT3
BOSTEDER THOMAS	DWDVSWS
BRIGGS CHRIS	WWT4

BROWN JONATHAN	WWC2
BYBEE CHARLES L	WWT2
CADY CURTIS	DWD2
CATHERMAN JOSIAH THOMAS	DWT1
CHAPMAN MARK LE	WWT3
CORNELL JEFFREY ANDREW	DWD2
COX JACOB	DWD2
DARI ROBERT PETER	WWT3
DECROO DOUGLAS ALLEN	DWT3
DERBY JOSHUA MICHAEL	DWTOIT
ELGAN DUANE J	DWDVSWWS
EMENARI AZUBIKE	WWL3
EVANS HAYWARD	WWC4
FLEURY JOSEPH A	DWD1
FREEMAN ELMER	WWC4
FRITON JEREMY RYAN	DWD1
GORRINGE DORIS J	WWC2
GUNDERSON JARED D	WWT3
GUSTAFSON RYAN	WWCOIT
HASSELSTROM SCOTT J	DWT2
HAWTHORNE JASON LEE	WWTOIT
HAWTHORNE JASON LEE	WWCOIT
HEATON DAVID A	WWC2
HENDRY WILLIAM THOMAS	WWC3
HOLTZEN KURTIS LANE	DWD2
HOOSICK CHRISTOPHER	WWC2
HOWE DUSTIN MICHAEL	WWL1
IRBY JAY THOMAS	WWT4
JESSEN TIMOTHY LEE	WWC1
JOHNSON JORDAN ARTHUR	DWD2
JONES BRIAN D	DWD2
KIEFFER KRISTON AARON	WWC1
KILBORN JUSTIN	DWD3
KIMBALL RICHARD HAROLD	WWT1
LAFAY STACY V	DWD2
LIBERT MARK E	DWD4
MARVIN CHRIS M	DWT2
MCVEY LAURELEI ROSE	WWTLA
MITTELSTEDT DEBORAH F	WWT4
MUIR JONATHAN ALAN	WWT1
MYERS WILLIAM BRENT	DWT3
PACE KEVIN C	DWT1
PACKER JASON DIO	WWC1
PALMER THOMAS A	WWT3
PARRISH TYLER STEVEN	DWT1
ROBERTS JAMES	DWD1

RUIZ ANDREW J	WWC4
SAVAGE JAMES LEE	DWD3
SIFFORD PAUL D	WWTLA
SIFFORD PAUL D	DWT2
STANSELL CURTIS LAYNE	DWD1
TROGDEN JAMES KEITH	WWT1
URZUA JESSE	DWD2
VALADEZ JOSE G	WWT1
WORLEY CHAD BYRON	DWD1
WORTHINGTON CLINTON	DWTOIT
WORTHINGTON CLINTON	WWC1
YEAMAN LINDSEY	WWT1
YUMA SHAE	WWL1

Denied

BEARD FRED MITCHELL
 DEASON RONDA K
 DEASON RONDA K
 KIMPTON JEREMY RAY
 PETERSON DUSTIN D
 ROSE BRANDEN S
 SWANSON WAYNE EDWARD
 TUCKETT VAN E

Pending

901129595
 901149201
 901124397
 901149237
 901081188
 901148187
 901032081
 901070776
 901148571
 901142746
 901125868
 901149298
 901051649
 901131027
 901128308
 901135328
 901074750

ADJOURNMENT

Mr. Lacy made a motion to adjourn the meeting at 1:14 PM. It was seconded by Mr. Shepherd. Motion carried.

Dr. Joan M Cloonan, Chair

John R Lee

Brad D Andersen

Daniel J Messier

Michael W Shepherd

Bryan A Lacy

Barry N Burnell

Tana Cory, Bureau Chief